

Announcing the Roger L. Hale Fellowship at Ploughshares Fund

“The world needs new people committed to the vision of a world free from the threat of nuclear weapons.”

– Roger Hale, Chair Emeritus, Ploughshares Fund

Ploughshares Fund invites qualified applicants to become the first Roger L. Hale Fellow for nuclear security and nonproliferation.

Description of the Fellowship

In honor of Chair Emeritus Roger Hale’s unwavering commitment to Ploughshares Fund and its vision to ensure that nuclear weapons can never be used again, Ploughshares Fund seeks applicants for a competitive, one-year paid position as a Roger L. Hale Fellow at Ploughshares Fund. The Roger L. Hale Fellowship will provide an exemplary individual with an outstanding opportunity to develop professional skills by working at a leading peace and security institution that has been at the forefront of nuclear nonproliferation policy, advocacy and grantmaking for more than three decades. Ploughshares Fund’s extensive network within the nuclear nonproliferation community will place the Fellow into a unique position to gain practical day-to-day experience grappling with a wide variety of nuclear weapons policy issues. The Fellow may be based in either the San Francisco or Washington, DC office of Ploughshares Fund.

The Fellow’s Responsibilities

Ploughshares Fund will work with the selected Fellow to create an engaging experience based upon the skills, knowledge, and interests of the Fellow. The successful applicant will contribute to the core program and policy aspects of the organization’s work. As the Fellow will be supporting the program and/or policy teams and reporting directly to senior staff, his/her duties may include, but are not limited to, evaluating grant proposals, strategizing with potential and existing grantees, assisting with policy development, assisting with congressional outreach activities, developing regional focuses for programmatic activity, monitoring legislative developments, original research and publication on Ploughshares Fund website and other venues, and representing Ploughshares Fund as required. Responsibilities will require extensive research and writing on current nuclear weapons-related topics. The Fellow will also assist with organizing briefings and meetings as needed. She/he will have ample opportunity to engage with the organization’s president and executive director, as well as meet periodically with Chair Emeritus Roger Hale.

Knowledge, Education and Experience Required

We are seeking candidates who have demonstrated a strong interest in nuclear weapons issues and are interested in pursuing a career in the peace and security field.

Qualifications:

- A master’s degree or doctorate in international relations, public policy, security studies, conflict resolution or related fields
- Excellent academic record
- Outstanding writing, research and communication skills
- Demonstration of high-quality work in a professional fast-paced environment
- Experience producing written deliverables with deadlines

- Proven knowledge of current domestic and international nuclear policy issues in both the executive and congressional branch
- Mastery of Microsoft Office Suite
- Enthusiastic, organized and a quick learner... with a sense of humor!

Salary and Benefits

- Commensurate with similar fellowships and dependent on experience
- Generous benefits package and vacation time
- Duration of one year starting in early 2014

Submitting Applications

Please email the following documents in a single pdf document to Halefellow@ploughshares.org

- Cover letter describing why you are interested in the fellowship and your skills
- One to two page resume
- Official transcript(s) from all advanced degree institutions attended
- Two writing samples: one policy paper of no more than 3 pages and an article of between 500 and 1000 words
- Three letters of recommendation, at least one professional and one academic. Letters of recommendation **should be sent under separate email.**

Deadline: March 1, 2014

Applications will be considered complete only if all required documents are received prior to the deadline.

About Ploughshares Fund

Ploughshares Fund is a publicly-supported foundation that organizes, innovates, and supports projects that advance the reality of a world without nuclear weapons. Ploughshares Fund invests in initiatives to reduce and ultimately eliminate the world's nuclear stockpiles, and to promote stability in regions of conflict. Ploughshares Fund is supported by individuals, families and foundations.